



SC Low Country Mountaineers Chapter Meeting/Elections & National Basketball Game Watch

Saturday Feb 27th
Mattys Sports Bar (connected to Twin River Lanes)
613 Johnnie Dodds Boulevard
Mt. Pleasant, SC 29464
<http://www.twinriverlanes.net/>

2:00 pm - National Basketball Game Watch
Immediately following the game - chapter meeting & elections

Chapter Election Information

Elections for the 2010-2011 South Carolina Low Country Chapter of the WVU Alumni Association will be held on Saturday Feb 27th at Mattys Sports Bar. Elections will be held for President, Vice President, Secretary, and Treasurer. Sign up sheets will also be available for the following co-chair positions: Social Chairs, Membership Recruitment Chairs, Scholarship Chairs, Service Chairs, and Historians. Below you can find a brief description of all the offices and chair positions.

The voting will occur at the meeting and will determine our new leaders for the year which runs from March 1st 2010 - Feb 28th 2011. You must be present at the meeting to vote and you must be a chapter member.

If you are interested in running for any of the offices please email scloveswvu@yahoo.com. You can also put your name on the ballot the day of the meeting. You do not have to be present at the meeting to run for an office or sign up for a chair. Please note that chair positions are not elected positions, they are available on a first come first serve basis, so sign up NOW!

ELECTIONS FOR OFFICERS

(a) President. *The President shall preside at all meetings of the Chapter, and act as an ex-officio member of all committees. The President, through the Secretary, shall be responsible for the calling of all regular and special meetings of the Chapter. The President shall be responsible for the appointment of all Committee Chairmen (activities, media coverage and publicity, phone solicitation, registration, bus tour coordinator, etc.).*

(b) Vice President. *In the absence or disability of the President, or at his request, the Vice President shall perform the duties of the President. If the office of the President becomes vacant, he shall become President until the next annual election.*

(c) Secretary. All official minutes of the business meeting(s) of the Chapter must be kept by the Secretary. The Secretary shall give public notice of meetings of the Chapter, including a notice to the West Virginia University Alumni Association. The Secretary shall keep complete records of all potential and active members of the Chapter in the locality. The Secretary shall secure this list from the West Virginia University Alumni Association and cooperate in every possible way with the Association to insure its completeness and accuracy. The Secretary shall use the alumni list only for Chapter and West Virginia University Alumni Association activities and elections, and shall never, under any circumstances, release the list for outside commercial or potential commercial activities. An active Chapter roster will also be maintained and a copy furnished to Alumni headquarters as soon as such a base roster is devised. Chapters will provide updated material to main listings on a current basis.

(d) Treasurer. This officer shall be responsible for all receipts and expenditures of the Chapter and shall cooperate and assist the Secretary with the records. The Treasurer shall be responsible for the collection of any dues. The Treasurer shall be responsible for making an annual financial report at the annual meeting of the Chapter.

Appointed Officers
(two persons for each Chair - first come basis)

(a) Social Chairs. The Social Chairs shall be responsible for coordinating social activities and promoting them throughout the Chapter and the community. This officer is also responsible for coordinating efforts to promote these activities.

(b) Membership Recruitment Chairs. The Membership Recruitment Chairs shall direct all recruitment activities. Increasing chapter membership is his/her primary responsibility. Other responsibilities include keeping complete records of all potential and active members of the Chapter in the locality. The Membership Recruitment Chair shall secure this list from the West Virginia University Alumni Association and cooperate in every possible way with the Association to insure its completeness and accuracy. The alumni list shall only be used for Chapter and West Virginia University Alumni Association activities and elections, and shall never, under any circumstances, be released for outside commercial or potential commercial activities. An active Chapter roster will also be maintained and a copy furnished to Alumni headquarters as soon as such a base roster is devised. Chapters will provide updated material to main listings on a current basis.

(c) Scholarship Chairs. The Scholarship Chair is responsible for documenting policies and coordinating fund raising efforts for the Chapter Scholarship Fund. Acts as liaison between the Scholarship Planning Committee and the Chapter Board of Directors and chapter officers.

(d) Service Chairs. The Service Chairs shall be responsible for coordinating and organizing efforts to participate in events that promote the improvement of the chapter and the Charleston area community. This position should also keep records of all community service hours performed by chapter members. He/she shall also be responsible for coordinating all student recruitment events.

(e) Historians. The Historians will be responsible for documenting Chapter events. This will include written as well as photographic documentation. His/her primary responsibility is to keep the chapter homepage updated and supplied with current information. He/she will also coordinate with the Secretary to retrieve minutes and newsletters which will be posted via the Internet and updated in a timely manner.